

**Minutes
Governance Committee Meeting
February 28, 2017
Norton Rose Fulbright
98 San Jacinto Blvd. Ste 1100
Austin, Texas**

Terry Bray, Chairman

Call to Order: Terry Bray, opened the meeting at 4:30pm.
Attendance: Terry Bray, Malcolm Cooper, Jenny Deen, and Ben Turner
Staff: Jon C. Yates

**Governance Committee
Discussion:**

Terry Bray updated the committee on Mike Figer's work in regards to the unit treasurer best practices. The committee recommended moving the discussion forward, and asked staff to work with the Council Treasurer and Council Commissioner in determining how to distribute these to the unit leaders.

The new board orientation draft agenda and date (June 29, 2017) were shared with the committee. Staff was asked to send an invitation to this board orientation to the members of the Governance Committee.

A discussion was held in regards to council committee charters, and the need for each charter to have the added focus of strengthening diversity. So far, the Governance and Audit Committees have submitted charters.

A review of a suggested new set of Bylaws occurred. Mr. Turner and Steve Welch will review the By Laws and will report back to the committee.

Meeting adjourned at 5:30 pm.

Respectfully Submitted



Terry Bray, Committee Chairman