

## **District Executive**

### **Capitol Area Council, Boy Scouts of America, Austin, TX**

**\$47,000 per year**

Since 1910, Scouting has helped mold the future leaders of this country by combining educational activities and lifelong values with fun. The Boy Scouts of America believes and understands that helping youth puts us on a path towards a more conscientious, responsible, and productive society.

Today's professional Scouters are a diverse group of men and women sharing a dynamic career offering independence, achievement, and stability. This is work that makes a difference, work that calls one to continual learning and challenge, work that offers solid compensation, benefits and advancement.

We're looking for a District Executive to serve a territory that includes Blanco, Burnet, Llano, Gillespie, and Mason counties and the cities of Fredericksburg, Johnson City and Marble Falls.

#### **The District Executive selected will:**

- Work with a volunteer board of directors and other community and business leaders to identify, recruit, train, guide, and inspire them to become involved in youth programs.
- Achieve progress towards specific goals and objectives which include: program development through collaborative relationships, volunteer recruitment and training, fundraising, membership recruitment and retention.
- Be responsible for extending programs to religious, civic, fraternal, educational, and other community-based organizations through volunteers.
- Secure adequate financial support for programs in assigned area. Achieve net income and participation objectives for assigned camps and activities.
- Recruit leadership for finance campaign efforts to meet the financial needs of the organization.
- Ensure that all program sites are served through volunteers, regular leader meetings, training events and activities.
- Collaborate with adult volunteers and oversee achievement of training for their respective role.
- Be a good role model and recognize the importance of working relationships with other professionals and volunteers.
- The executive must have communication skills and be able to explain the program's goals and objectives to the public.
- Provide quality service through timely communication, regular meetings, training events and activities.
- Have a willingness and ability to devote long and irregular hours to achieve council and district objectives.

#### **Desired Skills:**

- Must be comfortable with speaking in front of a group and interacting with diverse audiences. Excellent people skills, enthusiastic, punctual, responsible and creative.
- Self-motivated individual with solid time management skills and strong organizational skills in management, budgeting, and planning.
- Committed to personal and professional productivity, while maintaining high ethical and professional working standards.
- Marketing, fund-raising and program development background is highly desired.
- Non-profit, fundraising or sales experience is a plus.

**Requirements:**

- Must be willing to accept and meet the Boy Scouts of America's leadership and membership standards and subscribe to the Scout Oath and Law.
- Bachelor's degree from an accredited college or university (transcript with the date degree conferred stated is required for employment).
- Attained 21 years of age or older.
- Ability to work varied hours when necessary, evening activities and weekend work is frequently required.
- Ability to travel for training at least once a year for one to two weeks.
- A Scouting background is helpful but not required for employment.
- Offers for employment are subject to criminal, reference and motor vehicle background checks.

**Physical Activities and Requirements:**

Physical requirements include reaching, standing, walking, fingering, grasping, lifting, feeling, talking, hearing, repetitive motions, computer keyboarding, driving motor vehicle. Must be able to sit and work at a computer keyboard and be able to perform repetitive and stretching motions. While in office, work is usually sedentary. Occasional heavy lifting of boxes, files and equipment (up to 30 pounds); while working at events and camps, position has more physical requirements, including lifting of boxes, files and various equipment (may be up to 50 pounds). Needs to maintain current driver's license and automotive insurance and drive own personal motor vehicle for council business (to be reimbursed for mileage).

**Compensation:**

All councils are equal opportunity employers. In addition to offering a competitive salary of \$47,000 annually, Professional Scouting offers benefits to include major medical, prescription coverage, dental, vision, life-insurance, long-term disability, accidental death, a defined benefit retirement plan, plus compensation for authorized and approved business-related expenses to include mileage reimbursement. We also offer generous vacation policy and ten holiday observances.