

Capitol Area Council 2024 Days of Discovery Leader Guide



Council Day Camps

June 3-7
June 10-14
Pioneer Farms

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Overview of the 2024 Day Camp Events, Location and Leadership Team

Location & Dates

Pioneer Farms

June 3-7

June 10-14

Contacts:

Camp Director: Patricia Cruz

Phone: 512-228-9181

Email: DaysofDiscoveryCamp@gmail.com

Camp Program Director:

Camp Health Officer:

Phone:

Staff Advisor: Jessica Snider

Phone: 512-632-9395

Email: jessica.snider@scouting.org

Registration and Registrant Types

You'll find the link to register at <https://www.bsacac.org/activities/cub-scout-activities/daysofdiscovery/>

Who can come to these camps?

Cub Scouts! Friends of Cub Scouts! Family members or siblings of Cub Scouts! In short, any boy or girl entering first through fifth grade. And, parents and/or other designated caring adults are welcome to attend with their camper(s) and join in the fun!

How do I register?

Campers can register individually or as a unit. If you are registering as a pack, please collect all the information for each youth before registering and then select the total number of each type of registrant you have for the whole unit.



Hanging out with friends and your pack is one of the best parts of Day Camp!

What type of registrant am I?

The first step is to know where you fit into our registration options. Registration options include:

- Cub Scout Youth
 - Any camper already registered in the Cub Scout program entering 1st-5th grades
 - A parent/guardian must register and attend the entire camp if their camper is registering as Tiger (1st grade in Fall 2024).
- Non Scout youth
 - Any youth entering 1st-5th grades and not registered in the Cub Scout program but is interested in coming to the camp.
 - A parent/guardian must register and attend the entire camp if their camper is registering as 1st grade in Fall 2024.
- Cub Scout Adult
 - Any adult coming to the camp.
 - Adults accompanying a camper in first grade will need to remain with their camper.
- Youth Volunteer (14+)
 - Any youth over 14 years old is welcome to volunteer. We are very appreciative to our volunteers!
 - Youth volunteers need to be members of the BSA, able to attend all days of the camp (if you can not attend all, please reach out to cac2023daycamp@gmail.com), complete an orientation meeting two weeks before the day camp, and help set up the camp the day before the start of camp.



Campers learn Scout skills like building and art while having fun in a safe, caring environment.

What information is needed for each person registering

Full payment is expected at the time of registration. If you need a payment schedule, please reach out to jessica.snider@scouting.org.

Registration Type	With regular price (between May 1 and two weeks before camp)
Youth	\$300
Cub Scout Adult	0
Youth Volunteer	0

What comes with registration?

Registration Type	All materials and supplies	T-shirt, bandana and patch	Snacks	Awards
Youth	yes	yes	2	If a registered scout belt loops will be provided
Cub Scout Adult	NA	Patch if volunteering one day, t-shirt if volunteering all three days	Free if volunteering, can purchase at trading post	NA
Youth Volunteer	NA	Patch if volunteering one day, t-shirt if volunteering all three days	Free if volunteering, can purchase at trading post	NA



Matching camp shirts help staff keep campers safe and help campers feel included.

Financial Aid

Camping is one of the methods of delivering the Scouting program. Camperships provide part of the fee for Scouts to attend camping programs here in Central Texas (like a scholarship for camp).

Before applying for a council Campership, please ask your unit and its Chartering Organization for any financial assistance possible. We ask this because many units and charter partners do offer this kind of help, and we want to make sure we prioritize our available limited funds at the council level to help as many Scouts as possible who can't get help elsewhere.

Here's how to apply for a Campership:

1. [Click here to get the assistance request form](#)
2. Complete the form by filling in the PDF and saving it to your computer, or printing and filling by hand
3. Have your Scout write a brief letter (by hand or electronically) indicating what Scouting means to him/her and how attending the camp in question will have an impact
4. Email the completed Campership assistance request form and the Scout's letter to 564events@scouting.org, or mail/drop off hard copies of the form and letter to the Capitol Area Council BSA, Attn: Camperships, 12500 North IH 35, Austin, 78753

If approved, we will provide the Scout's family with up to half of the cost of camp (subject to availability and budget). All Scouts who receive campership aid should earn or provide part of their fee, in keeping with "A Scout is Thrifty".



Day Camp is a place for all youth to have fun!

Cancellations and Refunds

Our full refund policy and form to request a refund is available at <https://www.bsacac.org/refund-policy/>

This policy is applicable to all activities, camping reservation and facility rentals where the Capitol Area Council collects a fee or a deposit. Example events include: Summer Camp at Lost Pines, Cub Scout Day Camps, Camporees, Webelos Woods, Cub Scout Day Events, Winter Camp, STEM Adventure Camp

1. Refund requests will only be considered if submitted via the online form below found at
2. For council/district activities and camp reservations and rentals:
 - a. Any required deposits shall be non-refundable.
 - b. Refund of fees, outside of a deposit, will be processed on a sliding scale according to the following guidelines:
 - i. Requests received 30 or more days before the event/campout – you will receive 100% of the total event fee, less a non-refundable deposit, if a replacement is available from a wait list
 - ii. Requests received 14-29 days before the event/campout – you will receive 50% of the total event fee, less a non-refundable deposit
 - iii. Requests received within 13 days before the day of the event/campout – No refund will be issued. In the event of a documented medical reason (doctor's note required), a death in the immediate family, or a natural disaster, we will consider a 50% refund of the total event fee less a non-refundable deposit.



A highlight of Day Camp is making that bullseye shot!

What to bring and not to bring to camp

What you must have on day one

- Completed Medical Form (Part AB only, [click here to download fillable PDF](#))
- Copy of participant's insurance card (front and back)
- Current record of required immunizations

What you should bring every day to camp

- Camp T-shirt - campers must wear the camp t-shirt each day
- Name tag and bandana
- Full water bottle
- Sack lunch and additional snacks or money for trading post snacks
- Closed toed shoes with socks
- Hand Towel or Washcloth
- Hat and/or sunglasses
- Sunscreen
- Insect repellent
- Backpack
- Poncho or rain jacket
- Medication needed during camp time (see page 17 for more info)
- Pack may bring a wagon if desired

What you should not bring to camp

- Aerosols of any kind
- Carbonated drinks or sodas
- Electronics
- Anything you do not want lost or damaged
- Pocket knife or anything that might cause harm

Sample Trading Post Info

Chips	\$.50
Drink mixes	\$.50
Crackers/Goldfish	\$.50
Fruit Snacks	\$.50
Candy (Full Size =1, Mini =3)	\$.50
Sunglass	\$1
Hats	\$5
VR Glasses	\$2
Stickers	\$0.50
Pens	\$0.50
Old Patches	\$0.50
Snow Cones	\$1.00

Scan below to access the [Shop](#)



Credit Amounts

\$3

\$5

\$10

Program and Achievements

Please note: We will do our best to complete all activities as planned but can not guarantee completion. Many factors - including camper involvement, weather, attendance, etc. - can affect what is finished during each session. Thank you for your understanding.

Shooting Sports - BB

- 45 minute class each day
- Will complete rank-specific Shooting Sports Award level 1
- Session will cover basic gun safety, shooting technique, gun care, and multiple chances to practice shooting

Shooting Sports - Archery

- 45 minute class each day
- Will complete rank specific Shooting Sports Award level 1
- Session will cover basic archery safety, shooting technique, bow and arrow care, and multiple chances to practice shooting



Shooting Sports- Slingshot

- 45 minute class each day
- Will complete rank specific Shooting Sports Award level 1
- Session will cover basic slingshot safety, shooting technique, equipment care, and multiple chances to practice shooting

Pioneer Tech

- 45 minute class each day
- See below for complete list
- Session may include (but is not limited to): candle making. Archeology dig, gardening and metal shaping

STEM/Nature

- 45 minute class each day
- See below for complete list

- Session may include (but is not limited to): hike with animal feed, endangered animals presentation, conservation project, water and air pollution demonstrations



Crafts & Story

- 45 minute class each day
- See below for complete
- Session may include (but local folklore and where it animal habitat, sending a telegraph message and upcycle quilting

list
is not limited to): hearing
came from, designing an

Games

- 40 minute class each day
- See below for complete list
- Session may include (but is not limited to):, classics like checkers, dominos, relays and team building games

Advancement

- Shooting Sports Award for BB, Archery and Slingshot Level 1
- Cub Scout Adventure Completions (please see note above)
 - Tigers - Tiger Tag and Champions of Nature
 - Wolf - Code of the Wolf and Champions of Nature
 - Bear - Baloo the Builder and Champions of Nature
 - Webelos - Build It and Champions of Nature
 - AOL - Into the Woods and Champions of Nature

On the last day of camp, each camper will be given an envelope with their advancement report showing what was finished and what needs to be finished, the belt loops for completed adventures (if they are registered cub scouts), their patch, and returned medical forms. **Please make sure to get this envelope from the Camp Office Table before leaving camp.**

Camp Schedule Daily Schedule

8:45am	Check-in
9:00am	Opening
9:30am	Class Session 1
10:20am	Class Session 2
11:10am	Class Session 3
12:00pm	Lunch
12:45pm	Den Time
1:15pm	Class Session 4
2:05pm	Class Session 5
2:55pm	Clean Up
3:05pm	Closing Campfire
3:30pm	Pickup



During camp, each Den (group of 8 campers) creates a Den yell, Den flag, and a Den name.

Camp Rules

1. **BE SAFE, HAVE FUN!!!**
2. Buddy System – ALWAYS.
3. All Staff, Volunteers and Campers must have the camp t-shirt on at all times.
4. No throwing rocks or sticks.
5. Leave the wildlife and plants alone. (Leave No Trace)
6. No foul language.
7. No running through camp. Just like when camping, you should walk between tents and rotations. Save the running for areas that are safe while you are instructed by a Station Director or Den Leader.
8. All activity areas are off limits except during scheduled sessions.
9. No fighting, roughhousing, name calling, making fun of anyone, or any behavior that would single out a camper. Our camp is a safe haven for everyone. We are here to make friends.
10. No axes, knives, firearms, slingshots, matches, etc may be brought into camp.
11. Even if you have earned the Whittling Chip, no knives at camp.
12. No personal bows or BB guns at camp.
13. Obtain permission from your Den walker before leaving the Den for any reason, and only do so with a buddy.
14. You must be with a buddy at all times. If you go to the restroom with a buddy, you must return with your buddy.
15. No bare feet, no sandals, no flip flops, and no Crocs. Close toed shoes are required.
16. No Camper or Volunteer may leave camp early without checking out.
17. Campers and Volunteers must wear the camp uniform T-shirt to camp each day.
18. No Littering. In fact, if you see it, pick it up. This is HELPFUL!
19. Campers cannot leave the pick-up area until your Den Leader receives a signature from your pickup person.
20. No smoking.
21. No alcohol.
22. Parents must drop off and pick up their Campers at the designated location.
23. For late drop-offs, parents must walk their Camper to headquarters and sign him/her in.
24. For early pick up, parents must come to headquarters and sign their Camper out of camp. A staff member will retrieve your child with their belongings and return him/her to the Camp Office.
25. Policy requires that the Camp Director be advised before a child is released. Please notify the director of any early pick-ups or late drop-offs in order to help us reconcile attendance.
26. Question anyone you see without a Camp T-shirt and report them to the Camp Director using your radio. Every visitor on campus will have a designated "Tour Guide".
27. If you need a break at any time, please let a rotation leader know and they will tell the Camp Director.
28. Our camp's main focus is on the camper's safety. If you see a risk or hazard please report it to the Camp Director right away.
29. Stay Hydrated and keep the campers hydrated as well.
30. Two-deep leadership must be maintained at all times.
31. Campers should not bring electronics unless discussed with the Camp Director.

Safety and Medical Considerations during Camp

In the event of medical emergency, the camper will be treated at the following hospitals:

- Pioneer Farms - St. David's Children's Hospital at 12221 North Mopac Expy.

Every attempt will be made to contact parents and/or an emergency contact.

If a camper is required to take medicine while at camp:

- Prescription drugs must be turned into the Camp Health Officer at check in.
- Prescription drugs must be in their **original** pharmacy container and properly labeled with the student's name, current date, dose to be given, time to be given, and medication route to be administered.
- A written request signed and dated by the parent must accompany the prescribed medication.
- The Camp Health Officer will store the medication in a secure area and administer the medication to the youth at the Camp Health Office.
- Campers are responsible for coming to the Camp Health Office at the appropriate time for medication. The Camp Health Officer is not in charge of reminding youth to take medication.

Campers will not be allowed to carry medications except for emergency medications allowed by Texas state law: an inhaler, EpiPen, or insulin.

- A written statement from a physician and parent/guardian allowing the student to carry and self-administer the medicine while on school property or at a school-related event is required.
- The physician's order and written parent permission must be on file in the student's medical records.

The Camp Health Office will have basic over-the-counter (OTC) medications for campers if needed. OTC medications will only be distributed if the parent/guardian has signed approval in Part B2 of the medical form. A list of OTC kept by the Camp Health Officer is available upon request.

Specific Camp Directions and Maps

Use the google map link below to get the directions from your location to the camp.

Pioneer Farms

[Pioneer Farms Dr](#)

Camp maps with check-in, program areas and camp office/health office will be available at least two weeks before the start of camp.



Songs, skits, jokes, and games are a major part of Day Camp. Prepare to laugh every day!

Volunteer Needs

Volunteers help make Day Camps happen! They also help make Day Camps amazing. Along with making the experience great for the youth, volunteers find that they learn a lot. Volunteering is a great chance to gain leadership skills, learn to work with a team, pick up a new skill or hobby, and earn service hours.

Volunteer Requirements

- Must be 14 years old or older
- Volunteers under 14 years old need to have a parent volunteer on site, both are welcome!
- If an adult, complete Youth Protection Training. [Click here to learn more.](#)
- BSA requires 1 out of every 25 volunteers to have First Aid/CPR/AED training. If you are currently certified in this training, please submit your card to the camp director or email 2023cacdaycamp@gmail.com.

Volunteer Opportunities

- Den Walker Assistant - works with Den Walker Lead to assist with a den as they walk around camp. Is every camper's new best friend and will be bragged about for the next year.
- Rotation Area Assistant - assists with activities with campers.. Works under the Tot Lot
- Security (adult only) - helps keep the camper safe by walking the area and being available to assist with visitors if needed.
- Cool Aide! - Monitors the water coolers and keeps them full of water and ice as needed.
- Quartermaster and Assistants - makes sure every station has what they need to complete the activities, the food stays cold, and the Camp Director stays happy. May also be the keeper of popsicles!
- Set up or take down help - helps make camp happen. Strong skills in "3D Tetris" (ie, packing up a trailer) preferred.

Why is “pioneer times” part of the camp theme?

Our setting, Pioneer Farms is an old 1800’s town made of real buildings from then that have been restored. This has given us an opportunity to truly immerse our campers in a world they have only heard about. With the historic homes around us we will be able to learn and experience a little of what life was like in the 1800s. We will play games in rooms that once housed a family, send a telegraph in a telegraph office and learn from a real archeological site.



Scouting Safely

The [BSA's Commitment to Safety](#) is ongoing and we want you to know that the safety of our youth, volunteers, staff, and employees cannot be compromised. The Boy Scouts of America puts the utmost importance on the safe and healthy environments for its youth membership. The Capitol Area Council takes great strides to ensure the safety of its youth as well as the adult volunteer leadership that interacts with them.

BSA [Guide to Safe Scouting](#) policies must be followed. All participants must follow [youth protection guidelines](#) at all Scouting events. Highlights include:

- Two-deep leadership on all outings is required.
- One-on-one contact between adults and youth members is prohibited.
- The buddy system should be used at all times.
- Discipline must be constructive.

Health and safety must be integrated into everything we do, to the point that no injuries are acceptable beyond those that are readily treatable by Scout-rendered first aid. As an aid in the continuing effort to protect participants in Scout activities, the BSA National Health and Safety Committee and the Council Services Division of the BSA National Council has developed the [SAFE Checklist](#) of BSA safety procedures for physical activity. These points, which embody good judgment and common sense, are applicable to all activities.

Standards

Camps are operated and licensed under the guidelines of the [Boy Scouts of America National Camp Standards](#). Camps are inspected annually by the NCAP team to ensure compliance with the [National Camp Accreditation Program \(430-056\)](#), [Day Camp Administrative Guide \(13-33815\)](#), [Cub Scout Outdoor Program Guidelines \(510-631\)](#), and the [Guide to Safe Scouting](#).

The [Texas Department of State Health Services Youth Camp Program](#) is the principal authority on matters relating to health and safety conditions at youth camps in Texas. All youth camps must obtain a license prior to operating. Any youth camp may be inspected during operation to determine compliance with the [Youth Camp Safety and Health Act](#) and the [Youth Camp Rules](#).

